

**Justice of the Peace
Precinct 3 & 4**

508 Leon
Gatesville, Texas 76528
254-865-5913
254-865-2978 fax

Occupational License Filing Requirements

1. **Petition** for Occupational License, completed and sworn to. Petitions may be downloaded and printed from the internet.
2. **Certified Abstract Record.** Driving History Record will NOT be accepted
3. Copy of **VALID SR22** Insurance.
4. Filing fee of \$46.00

Either a Hearing or Judgment will be scheduled within 5 days of filing petition with supporting documents.

Justice of the Peace Court is unable to process the petition for Occupational License if you:

- Have been convicted of a DWI
- Carry a Commercial Driver's License
- Are under the age of 21

If Occupational License is granted it is **YOUR** responsibility to file the signed ORDER with DPS.

LEGAL ADVICE WILL NOT BE GIVEN

Ex Parte

Cause No: The clerk fills out below

Print your name

District County Justice Court of _____ County, Texas

First Middle Last

Petition for Occupational Driver's License

Print your answers:

My name is: _____
First Middle Last

I am the Petitioner, and I am asking the court for an Occupational Driver's License.

I ask the Court to consider the information I have provided below.

Upon approval of this Petition, I ask the Clerk to send a certified copy of the Petition and the court Order setting out the judge's findings and restrictions to the Texas Department of Public Safety.

I. Petitioner's Personal Information

1. Home address: _____
Street address City
_____, Texas
County Zip

2. Mailing address (if different from above): _____

3. Phone number: () _____

4. Email address: _____

5. Date of birth: _____
Month Day Year

6. The last four digits of my Social Security Number are . _____

Or

I do not have a Social Security Number.

II. Driver's License Information

5. Check all that apply and provide requested information:

- I have never held a Texas Driver's License.
- My Texas Driver's License # is: _____, Expiration date: ____/____/____.
- My Driver's License was issued by the state of _____.
My Driver's License number is _____, Expiration date: ____/____/____.

6. Is your license suspended because of a physical or mental disability? Yes No
- Is your license suspended for non-payment of child support? Yes No
- Have you had 2 or more occupational driver's licenses because of a conviction in the last 10 years? Yes No

III. Notice to the State If Applicable

7. If any of the following are applicable, the Clerk of the Court should serve the State with notice of this Petition as required by the Texas Transportation Code section 521.243(a).

(Check all that apply and fill in the blanks.)

- A. My license is suspended under Transportation Code section 521.342. (Conviction of various offenses of an individual under the age of 21)
- Yes No

Date of conviction

Court of conviction

B. My license is suspended because I was convicted of:

- a. Criminally Negligent Homicide *Penal Code 19.05*
- b. Driving While Intoxicated *Penal Code 49.04*
- c. Driving While Intoxicated with Child Passenger *Penal Code 49.045*
- d. Flying While Intoxicated *Penal Code 49.05*
- e. Boating While Intoxicated *Penal Code 49.06*
- f. Assembling or Operating an Amusement Ride While Intoxicated *Penal Code 49.065*
- g. Intoxication Assault *Penal Code 49.07*
- h. Intoxication Manslaughter *Penal Code 49.08*

on _____ in _____

Date of conviction Court of conviction County of Conviction

IV. Suspensions and Charges

8. Why is your Driver's License suspended? (Check all that apply and fill in the blanks):

A. I was arrested on / / and the breath sample I provided registered above 0.08.
(date)

B. I was arrested on / / , and I did not give a breath sample, as requested.
(date)
Within the past ten (10) years from the date of the arrest that led to your current suspension, have you had a suspension for refusal to give a breath/blood sample or providing a sample with a blood alcohol content greater than .08 following an arrest for DWI?

YES NO

C. This court convicted me of _____ on (date) / / .

D. A Texas court determined that I am a "habitual violator of traffic laws."

E. A Texas court ordered me to go to a Driver Education Program, and my license, permit, and/or driving privilege is automatically suspended for 365 days.

F. Other (If you did not check any of the above, why is your license suspended or invalid? Be specific.)

9. I have the following criminal charges pending: (You do not need to list traffic or Class C charges.)

V. Petitioner's Essential Need to Drive

If your license is suspended based on an offense under Penal Code 49.04 - 49.08, you are required to have an interlock device installed on each motor vehicle you own or operate, and you do not need to complete Numbers 10, 11, and 12 below.

10. Why do you need an Occupational Driver's License? (Check all that apply):

I need an Occupational Driver's License to drive to and from my place of work.

Name of Employer #1: _____

Employer's Address: _____

Days and hours you work: _____

Job title: _____

Name of Employer #2: _____

Employer's Address: _____

Days and hours you work: _____

Job title: _____

I need to drive to **school**. (Fill out below):

School Name: _____

School Address: _____

Days and hours of your classes: _____

Other (explain): _____

11. Driving schedule you are requesting:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
From:	___ am/pm	___ am/pm	___ am/pm	___ am/pm	___ am/pm	___ am/pm	___ am/pm
To:	___ am/pm	___ am/pm	___ am/pm	___ am/pm	___ am/pm	___ am/pm	___ am/pm

12. If you are asking the Court to allow you to drive for more than 4 hours per day, explain why below:

VI. Petitioner's Request to the Court

13. I ask the Court to order the Texas Department of Public Safety to issue me an Occupational Driver's License to drive for the purposes described above.

I further ask this Court to order the Texas Department of Public Safety to administer any and all tests required for the issuance of said Occupational License.

Petitioner's name (print)



Petitioner's signature

Date

Unsworn Declaration Made Under Penalty of Perjury

As allowed by Section 132.001 of the Texas Civil Practices and Remedies Code, I am filing this Unsworn Declaration in support of the Petition for Occupational Driver's License in place of a Verified Petition.*

My current legal name is:

First

Middle

Last

My date of birth is: ____/____/____.
Month Day Year

My address is:

Street Address

City

State

Zip Code

Country

I declare under penalty of perjury that all information in this Petition is true and correct. I understand I could be prosecuted for lying on this form.

Formally signed in _____ County, _____ State
County State

on this date: ____/____/____.
Month Day Year



**Signature of Person Asking for
Occupational Driver's License**

*Pursuant to Texas Civil Practice and Remedies Code Section 132.001, an unsworn declaration may be used in lieu of a written sworn declaration, verification, certification, oath, or affidavit required by statute or required by a rule, order, or requirement adopted as provided by law. This provision does not apply to an oath of office or an oath required to be taken before a specified official other than a notary public. An unsworn declaration made under this section must be 1) in writing, 2) signed by the person making the declaration as true under penalty of perjury and 3) in substantially the form used above.

See below for a list of documents to attach to this Petition:

- A certified abstract (Type AR) of your driver's license record.
- An SR22 from your insurance company providing proof of current valid auto liability insurance.
- Proof of need to drive: Examples of proof: A letter from your employer or immediate supervisor on your employer's letterhead that verifies your work schedule, a current pay stub, school registration with schedule, or your sworn affidavit explaining to the court why you need to drive unless your license is suspended solely based on an intoxication offense under Penal Code 49.04 - 49.08 and any vehicle you own or operate must be equipped with an interlock device.